

APPENDIX 1.

***The pilot workshops' Facilitators'
Review Seminar.***

**Thank you for conducting this 'Trainers' Evaluation of the H&H
Workshop Process'!**

What are the reasons for evaluating the H&H workshop process?

- To understand what kind of impact the H&H workshops have had in the community.
- To find out whether the workshops need to be developed i) to make the workshops easier for trainers to conduct, and ii) to make sure that the workshops encourage participants to make their homes as hazard resistant as possible.
- To help the Housing and Hazards Group in planning H&H workshops in other areas in Bangladesh.
- To find out if some aspects of the workshops need to be repeated/ developed in Sundarban.

What will the evaluation consist of?

- Conversational interviews with the workshop participants.
- The workshop trainer's own evaluation of the workshop process i.e. the session we are conducting now!

Please look quickly through the following topics. Then, please add further topics which will be helpful to discuss during this evaluation.

Please work closely with your 'scribe' so that he can keep a full record of your discussion.

Topic 1: Background.

- 1.1 How would I describe the purpose of the H&H workshops?
- 1.2 How did we train/ prepare for conducting the workshops?
- 1.3 Which parts of the workshop facilitation did I do?

Topic 2: Our experience of facilitating the workshops.

- 2.1 What was the content of the workshops?
- 2.2 As a trainer, how did I feel about each of the sections?
- 2.3 Which aspects did I feel were easiest to conduct?
- 2.4 Which aspects of the training did I find most difficult to conduct?
- 2.5 How could we make these difficult aspects easier to cope with?

Topic 3: Support of trainers.

- 3.1 How much input from Matt was given during the facilitation of the workshops?
- 3.2 Do we feel confident to run future H&H workshops on our own? -Discuss.

- 3.3 Do we feel confident to run repeat workshops now without refresher training? -Discuss.

Topic 4: Extending and developing the workshops.

- 4.1 Would I feel confident to run workshops in new places e.g. BUOY area/ ARPON area/ Badarganj?
- 4.2 How would I feel about facilitating workshops whose participants I do not know?
- 4.3 How would I feel if I was asked to train new trainers to run H&H workshops?
- 4.4 How would I feel if I was asked to compose alterations to the workshop content in order to suit different audiences? (For example we might need to run workshops with home owners who employ builders, and therefore the workshops would need to focus on financial benefits of H&H ideas.)

Topic 5: The workshop environment.

- 5.1 What was my opinion about the timing of the workshops i.e. 10am- 1pm each week during April-May ?
- 5.2 What are the advantages of providing food after workshops?
- 5.3 Did any of the participants drop out of the workshops - If so, why do we think they stopped coming?
- 5.4 What are the advantages and disadvantages of running workshops with both sexes, and with men or women only?
- 5.5 What do I feel is the best number of participants to have at an H&H workshop?
- 5.6 How many trainers are needed to facilitate such a workshop?

Topic 6: Workshop follow-up.

- 6.1 What follow-up activities did the participants agree on at the end of the workshops?
- 6.2 Did these things happen? - Discuss.
- 6.3 What follow-up support did CD agree to contribute to the follow up of the workshop process?
- 6.4 Did this happen? - Discuss.
- 6.5 What kind of follow-up do I think is necessary to keep H&H ideas alive in the minds of the participants?

Topic 7: Workshops and their influence in the community.

- 7.1 Have we heard of people (i.e. participants or other people in the community) who have put the workshop H&H ideas into practice?
- 7.2 For which sections of the community do I think the H&H process is appropriate? -Discuss.
- 7.3 For the H&H message to spread, who are the best 'target audiences' to be invited to H&H workshops?
- 7.4 How much influence do I think the H&H workshop process will have on poor people and their housing? - Discuss.
- 7.5 How much influence do I think the H&H process will have on reducing the effect of disasters?
- 7.6 Are there any other measures that I think development agencies should take to prevent people's houses being destroyed during natural hazards?

আলোচনা: - ৩ প্রশিক্ষকদের সমর্থন

- ৩.১ কর্মশালা সহজীকরণ করার সময় মথি কতক কিপরিমান তথ্য দেওয়া হয়েছিল ?
- ৩.২ ভবিষ্যতে হাউজিং ও হেজাট কর্মশালা নিজেরা চালাতে পারবো বলে আমরা কি আত্মবিশ্বাসী ? আলোচনা করুন ।
- ৩.৩ পূর্বে কৃত কর্মশালা গুলি এখন পুনঃ প্রশিক্ষন ব্যতিত চালাতে পারবো বলে কি আত্মবিশ্বাস অনুভব করি ? আলোচনা করুন ।

হাউজিং ।

- হাউজি
- যদি ব
- সহজ
- রীতি
- বাংলা
- করতে
- সুন্দর

আলোচনা : - ৪ কর্মশালার বিস্তৃতি এবং উন্নয়ন

- ৪.১ কর্মশালাকে নতুন এলাকায় পরিচালনা করতে পারবো বলে কি আমি আত্মবিশ্বাস অনুভব করি । যেমন :- বিজয় এলাকা / অর্পন এলাকা / বদরগঞ্জ ।
- ৪.২ যে সব অংশগ্রহন কারীদের আমি চিনিনা তাদের সামনে কর্মশালা উপস্থাপন করার ব্যপারে আমি কেমন অনুভব করবো ?
- ৪.৩ হাউজিং ও হেজাট কর্মশালা চালাতে আমাকে বলা হলে আমি কেমন অনুভব করতাম ?
- ৪.৪ বিভিন্ন শ্রোতার আবেদনের জন্য কর্মশালার সন্তোষজনক বর্ণনা একান্তরিকরণ করে লিখতে বলাহলে আমি কেমন অনুভব করতাম ?

মূল্যায়ন ব

- কর্মশা
- কর্মশা

(উদাহরণ স্বরূপ :- আমাদেরকে গৃহকর্তাদের সাথে কর্মশালা চালাতে হবে যারা নির্মানকারী লাগান এবং যাতে কর্মশালার আলোকপাত হয় হাউজিং ও হেজাট এর ধারণার যা অর্থনৈতিক লাভা-লাভের উপর)

**নিচের আ
যোগ কর****অনুগ্রহ পু
আপনার ত****আলোচ**

- ১.১ ব
- ১.২ ব
- ১.৩ ব

আলোচনার বিষয় :- ৫ কর্মশালার পরিবেশ

- ৫.১ কর্মশালার সময় নির্নয়ে আমার মতামত কি ছিল অর্থাৎ , এপ্রিল-মে মাসে ধরে প্রতি সপ্তাহে সকাল ১০টা থেকে দুপুর ১টা ?
- ৫.২ কর্মশালার শেষে খাদ্য প্রদানের সুযোগ সুবিধা গুলো কি কি ?
- ৫.৩ কোম প্রশিক্ষনার্থী কর্মশালায় আসা বন্ধ করলে - যদি তাই ঘটে . কেন তারা আসা বন্ধ করল এব্যাপারে আমরা কি মনে করি ?
- ৫.৪ পুরুষ ও মহিলা উভয়ে এবং শুধু পুরুষ বা শুধু মহিলা নিয়ে কর্মশালা চালানোর সুবিধা ও অসুবিধা গুলো কি কি ?
- ৫.৫ একটি হাউজিং ও হেজাট কর্মশালায় সবচেয়ে বেশি সংখ্যক অংশগ্রহন কারী থাকলে আমি কি অনুভব করি ?
- ৫.৬ এরকম একটি কর্মশালা সম্পন্ন করতে কতজন প্রশিক্ষকের প্রয়োজন ?

আলোচ

- ২.১ ব
- ২.২ ব
- ২.৩ ব
- ২.৪ ব
- ২.৫ ব

আলোচনার বিষয় : - ৬ কর্মশালা অনুকরণ

- ৬.১ কর্মশালা শেষে অংশগ্রহন কারীরা কি অনুকরণ মূলক কর্মকাণ্ডে রাজী হল ?
- ৬.২ এরকম জিনিস কি ঘটল ? আলোচনা করুন ।
- ৬.৩ কর্মশালা পদ্ধতি অনুকরণ করতে সি. এফ. সি. কিরকম অনুকরণে সহায়তা করতে রাজী ?
- ৬.৪ এ টা ঘটল কি ? আলোচনা করুন ।
- ৬.৫ হাউজিং ও হেজাট এর ধারণা অংশগ্রহন কারীদের মনে ধরে রাখতে কি ধরনের অনুকরণ করা প্রয়োজন বলে মনে করি ?

আলোচনার বিষয় : - ৭ কর্মশালাগুলি এবং লোক সমাজে এদের প্রভাব

- ৭.১ আমরা কি লোক মুখে শুনেছি (অর্থাৎ অংশগ্রহনকারীদের অথবা লোকালয়ের অন্যান্য লোক) যারা হাউজিং ও হেজাট এর কর্মশালার ধারণাকে অনুশীলন করেছেন ?
- ৭.২ হাউজিং ও হেজাট পদ্ধতি কোন শ্রেণীর লোকের জন্য উপযুক্ত বলে মনে করি ? আলোচনা করুন ।
- ৭.৩ হাউজিং ও হেজাট এর তথ্য প্রসারণ কার্যে কারা টার্গেটের ব্যক্তি যাদেরকে হাউজিং ও হেজাট এর কর্মশালায় আমন্ত্রণ করা যায় ?
- ৭.৪ হাউজিং ও হেজাট কর্মশালা পদ্ধতির কেমন প্রভাব গরীব লোকদের এবং তাদের গৃহনির্মাণে থাকবে বলে আমি মনে করি ? আলোচনা করুন ?
- ৭.৫ দুর্ঘটনার কারণে হাউজিং ও হেজাট পদ্ধতির প্রভাব কত নিম্নতর অবস্থায় আসবে ?
- ৭.৬ প্রাকৃতিক দৈব দুর্বিপাকের সময় লোকজনের বাড়ী ধ্বংসের হাত হতে রক্ষার জন্য উন্নয়ন কতৃপক্ষের কি কোন পদক্ষেপ আছে বলে মনে করি ?

Summary of Discussion

The workshop notes were recorded and translated by the trainers (also known as workshop facilitators) themselves, in response to the questions listed above. At first they chose to write down the individual responses of each of the trainers, and then began to write down the group's consensus opinion.

Q 1.1 The purpose of the workshops was to:

- Discuss what way we are making a house to have longevity and be stronger. We are learning this technique in the workshops.
- It describes about the low cost and the high cost house making. E.g. the old cooking house with the thatch is low cost and the coaching centre with a tin roof is high cost.
- We attended the workshop and learned about making a mud wall house stronger.
- We attended the workshop to discuss what way low cost house is made, and local resources, and protecting against hazards.
- We learnt about making low cost houses. We can then live in a H&H house and motivate the neighbours to make H&H houses with H&H theories in their houses. We can advertise the H&H theories.

Q 1.2 To prepare for the workshops we:

- Selected the trainers and selected the training and the participants. We introduced them and welcomed them.
- The participants were made into groups, e.g. one group had the mud wall house, one group tin sheet roof, and one group a bamboo house.
- 1st we arranged the participants and explained that we have arranged for them the H&H workshops and that they can get new ideas about houses.
- They learned the individual activities about H&H and prepared the H&H theories house.
- We had a workshop from Matt about the workshops and about the participants and registering attendance.
- We arranged the workshops and paper, pens, flip charts etc., i.e. necessary equipment, and before the workshop we had training of trainers, to be good for the workshops.

Q 1.3 The following parts of the workshop which I facilitated were:

- Nishi: Practical work and games
- Komodini: Scorching bamboo pillars and painting them with tar, and the making of the flat roof frame.
- Golpen: We used the participants ideas and some H&H ideas, and brought them together so they were easy to learn; Note taking.
- Ojit: Practical training and learning in groups, and some questions to participants, and answering questions from participants.
- Pulin: Making the mud walls; how too do the ball test

Q 2.1 The content of the workshops was:

learning new ideas about H&H in Sundarban - focusing the H&H theory in our area.

Q 2.2 As trainers we felt we were ourselves learning, as well as teaching the participants at the workshops.

Q 2.3 The easiest parts to conduct were the practical exercises with equipment.

Q 2.4 We found as trainers that we are still learning about doing training where only the participants are speaking. It was also difficult to do the parts where we do only talking- We felt the participants did not understand what was being said in these exercises. The participants found it easier to learn from practical exercises, and so we also found practical exercises easier.

Q 2.5 To make these problems easier, we should give out handouts to the participants to make it easier for them, and have discussions in groups with the handouts instead of the trainers just talking. One literate person in each group can help the discussion.

Q 3.1 Matt gave 50% of the workshops input. We did the other 50% of the workshop delivery.

Q 3.2 Yes we feel confident to run workshops in the future, we are confident that we can teach participants, but we need some training guide book and handouts and necessary equipment.

Q 3.3 We can do repeat workshops if we are given pre-prepared flip charts. We don't think we would need to do a rehearsal if we had this.

Q 4.1 We are confident that we can do workshops in other areas. We are not afraid.

Q 4.2 We are not afraid to work with participants we do not know. We feel good. We can share all about H&H ideas!

Q 4.3 It would be very enjoyable to train new workshop trainers.

Q 4.4 We could make appropriate changes to workshop content by getting ideas from the participants. We feel confident about this.

Q 5.1 January - February is a better time for the workshops. But the time between 10 am and 1 P.m. is OK. Jan' and Feb.' is the building time for mud and bamboo houses.

Q 5.2 The advantage of providing food at the workshops is that attendance of participants will be regular and enjoyable, and if there is lunch we can run workshops from 10 am to 2.30pm, giving more time for discussion.

Q 5.3 We don't know why people dropped out from some of the workshops - we should go and find out. we think more men dropped out than women.

Q 5.4 The disadvantage of running workshops with both men and women is that women are always shy, and men do too much talking.

The advantage is that more people attend at one time. Hence less time is needed than if doing separate workshops.

The advantage of having women only workshops is that they won't be shy and they will chat a lot, and enjoy themselves.

The disadvantage of women only workshops is that they won't work hard because women are

not strong enough to carry structures and work on the roof with hammers. (Note: only one of the trainers in the group was a woman).

The disadvantage of men only workshops is that they will not arrive on time (when women and men are together, women are better timekeepers). Men are absent more often than women. The advantage of men only workshops is that men work hard and are not shy.

Q 5.5 We would feel good if the workshops were advertised more, with more participants coming to the workshops.

Q 5.6 One trainer is required for each of the workshop topics/ activities. There should be 15 -20 people in each topic group. There should be a maximum of 80 participants at one time.

Q 6.1 At the end of the workshops the participants agreed to use the ideas themselves and to motivate others to use them too.

Q 6.2 The H&H ideas are spreading slowly, and some people are using H&H theory.

Q 6.3 CD agreed to host more workshops in Sundarban and to provide trainers and advice. CD also agreed to provide trainers for workshops in other areas.

Q 6.4 Yes, CD has done the above. (Not true. But trainers said later they were confused about the question. Later they said that CD had lent out some paint brushes to people, and that some people were paying Jogesh -one of the workshop demonstrators - to paint tar onto bamboo posts.)

Q 6.5 To keep H&H ideas alive in the minds of participants they all should build at least one H&H building in their homes. Other people will then also see the H&H ideas and ask questions.

Q 7.1 Yes we have heard of some people using H&H ideas, e.g. in Shiptoli para. Magi para and Pohirodin Shah para.

Q 7.2 The H&H process is most appropriate for the poor people and middle poor people. Rich people do not use H&H theory because they have enough money to make concrete houses. But poor people and middle poor people can use H&H ideas easily.

Q 7.3 The best people to target for the workshops are those who are just about to do building work.

Q 7.4 The poor people like the H&H theory but they cannot use the theory because they only have a little money.

Q 7.5 We think only 5% damage will occur to H&H houses when a hazard comes.

Q 7.6 To improve the programme, one person should be employed to be the motivator of H&H theory in the area - e.g. like the motivators for growing gold leaf tobacco. Some people have asked CD to employ them as motivators, but CD does not have the money. Posters should also be designed to show some of the important H&H ideas.